


## BRAC James P Grant School of Public Health, BRAC University

## Master of Public Health Programme (MPH) 2020

## Issue Specific Contact Points for Students

Major Issues	Break down of Issue	Contact Points		
		1 <sup>st</sup> Contact	2 <sup>nd</sup> Contact	3 <sup>rd</sup> Contact
Admission	<input type="checkbox"/> General Admission query <input type="checkbox"/> MPH Query	<a href="#">Fauzul Kabir</a>	<a href="#">Md. Koushik Ahmed</a>	<a href="#">Tahsin Madani Hossain</a>
BRACU Registration & Course Advising	<input type="checkbox"/> BRAC U Registration & ID Card <input type="checkbox"/> Library Card for School, BRAC University <input type="checkbox"/> Online access <input type="checkbox"/> Course advising <input type="checkbox"/> Degree Application Form	Tahsin Madani Hossain	Fauzul Kabir	Haowa Mustagfira Esha
Academic	<input type="checkbox"/> Academic Calendar <input type="checkbox"/> Course schedule and Plan <input type="checkbox"/> Summative Learning Project (SLP) <input type="checkbox"/> Course Coordinators and Faculty coordination <input type="checkbox"/> Mixed Method Workshop <input type="checkbox"/> SLP Methodology Workshop <input type="checkbox"/> Seminar Series <input type="checkbox"/> Publication of Students Grade <input type="checkbox"/> Course & Faculty Evaluation	Haowa Mustagfira Esha	<a href="#">Md. Koushik Ahmed</a>	<a href="#">Fauzul Kabir</a> 
	<input type="checkbox"/> SLP Letter of Introduction <input type="checkbox"/> SLP Research Assistant Certificate	Haowa Mustagfira Esha	Fauzul Kabir	<a href="#">Md. Koushik Ahmed</a>
MPH Administration & Students Services	<input type="checkbox"/> Graduation Ceremony <input type="checkbox"/> MPH Academic Certificate & Transcripts, Testimonial, Reference Letter <input type="checkbox"/> Regulations related to Students' accommodation, Food and Daily Transport <input type="checkbox"/> Regulations related to BLC Niketon	Tahsin Madani Hossain	Fauzul Kabir	Haowa Mustagfira Esha <del><a href="#">Md. Koushik Ahmed</a></del>

Ongoing Course	<input type="checkbox"/> Course Coordinators and Faculty Information <input type="checkbox"/> Respective Course Schedule and Plan <input type="checkbox"/> Absent/ Sick Notice <input type="checkbox"/> Field Visit <input type="checkbox"/> Any Make Up activity	Respective Teaching Fellow/Course Coordinator	Haowa Mustagfira Esha	<a href="#">Md. Koushik Ahmed</a> 
Food	<input type="checkbox"/> Day to day Food issues at BRAC JPGSPH, BLC Niketon	Fauzul Kabir	Rumin Akter	Tahsin Madani Hossain
Finance	<input type="checkbox"/> Tuition Fees	<a href="#">Md. Koushik Ahmed</a>	Tahsin Madani Hossain	Md. Abul Kalam Azad
Health	<input type="checkbox"/> Any medical urgencies	<a href="#">Tahsin Madani Hossain</a>	<del>Fauzul Kabir</del> Sohel Rana	<a href="#">Md. Koushik Ahmed</a>
Sexual Harassment	<input type="checkbox"/> Unwanted or offensive conduct that affects the dignity of an individual or group of individuals <input type="checkbox"/> Physical contact, verbal and written harassment <input type="checkbox"/> Grounds of harassment including: race, ethnic origin, nationality, skin color, age, sex or sexual orientation, disabilities, religious or political convictions	Farhana Alam Md. Tanvir Hasan	<del>Md. Koushik Ahmed</del> Tahsin Madani Hossain	Fauzul Kabir Haowa Mustagfira Esha
IT Support, Internet Issues	<input type="checkbox"/> BRAC JPGSPH/ BLC Niketon	Al-Mahmud 	Abdur Rouf Sarker	<del>Tahsin Madani Hossain</del> Fauzul Kabir
Operations Management	<input type="checkbox"/> Course Folders <input type="checkbox"/> Classroom Logistics <input type="checkbox"/> Course Stationary	Respective Teaching Fellow	Haowa Mustagfira Esha	Fauzul Kabir Md. Koushik Ahmed
Security & Emergency Issues	<input type="checkbox"/> Hartal/Strike <input type="checkbox"/> Other Emergency issues	Fauzul Kabir	<a href="#">Md. Koushik Ahmed</a>	<del>Sohel Rana</del> Tahsin Madani Hossain
Transportation & Visa	<input type="checkbox"/> Daily transportation <input type="checkbox"/> Field Transportation <input type="checkbox"/> Visa Assistance	Sohel Rana Fauzul Kabir	Tahsin Madani Hossain	<a href="#">Md. Koushik Ahmed</a>

Others	<input type="checkbox"/> Lost Materials	Sohel Rana	Haowa Mustagfira Esha	Tahsin Madani Hossain Fauzul Kabir
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(Names are in alphabetical order)

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